

# Tempe Police Department

## AzPOST Background Questionnaire Coversheet

All submitted forms must be placed in an envelope or securely attached to each other. Loose forms may render your application incomplete.

This page and page ii are to be completed and attached to the front of the "Arizona Peace Officer Standards and Training Board Statement of Personal History and Application for Certification" (also referred to as the "AzPOST Background Questionnaire" herein). This form and the completed AzPOST Background Questionnaire with all attachments must be submitted to complete your application. You must follow these directions when completing the "AzPOST Background Questionnaire."

- A. Read the questionnaire carefully, complete it fully and have it notarized on the "Authorization for Release of Information" page. Refer to the "AzPOST Background Questionnaire Checklist" (Page iii) for additional requirements.
- B. The AzPOST Background Questionnaire must be typed or printed in black ink. If the space allowed for answering a question is insufficient, the answer should be supplemented on a "Continuation Sheet" provided in the AzPOST Background Questionnaire.
- C. Do not leave any question unanswered. If the question does not apply to you, type or print **"DNA"** in the space provided. All questions must be answered before the questionnaire is submitted. Incomplete forms may not be accepted at any phase of the process and render your application incomplete.
- D. Information provided in the application and AzPOST Background Questionnaire will be verified during the background investigation. Any misstatements or omissions of material facts will cause your disqualification from this process. It is a criminal offense to falsify documents submitted during the application and testing process.
- E. In addition to completing this questionnaire, you must attach a recent photo of yourself in the space provided below. The photograph should be taken from the front with face exposure.

**\*\*\* Failure to comply with any of these instructions will result in your disqualification from the hiring process. \*\*\***

Your signature certifies you read and understand these instructions.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Printed Name

\_\_\_\_\_  
Applicant's Date of Birth (mm/dd/yyyy)

\_\_\_\_\_  
Applicant's Email Address

\_\_\_\_\_  
Applicant's Best Contact Phone Number

**YOUR PHOTO  
MUST BE SECURELY  
ATTACHED HERE AND  
SHOULD FIT IN THIS BOX.  
DO NOT PAPERCLIP  
PHOTOS.**

# Automatic & Discretionary Disqualifiers

**NOTE: FAILURE TO ANSWER ALL OF THE FOLLOWING QUESTIONS WILL DISQUALIFY YOUR APPLICATION**

## AUTOMATIC DISQUALIFIERS

Tempe Police Department will automatically disqualify any individual who can answer "Yes" to any of the following questions.  
***Please read and answer the following automatic disqualifiers:***

- |  |   |
|--|---|
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you ever been convicted of a felony or any offense that would be a felony if committed in Arizona? |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you ever sold, produced, cultivated or transported marijuana, narcotics or dangerous drugs?        |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you lied during any stage of the hiring process?   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you falsified your questionnaire or application?   |

***If you answered "YES" to any of these questions please withdraw your application from consideration.***

## DISCRETIONARY DISQUALIFIERS

The following disqualifiers may, upon review, make you ineligible to become an employee of the Tempe Police Department.  
***Please read and answer the following discretionary disqualifiers:***

- |  |  |
|--|--|
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you ever abused prescription medication and/or FDA approved over-the-counter preparations?  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you ever used any hallucinogenic drug including hallucinogenic mushrooms (except during religious ceremonies)? Hallucinogenic drugs also include LSD.   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you ever used any type of illegal drugs or narcotics before the age of 18 years?<br><i>Examples of a dangerous drug or narcotic drug would be, <b>but is not limited to:</b> cocaine, crack, etc.; Methamphetamine (Crystal Meth or speed of any kind); Anabolic Steroids (after 1994), except prescription only or FDA approved over-the-counter preparations.</i> |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you ever used any type of illegal drugs or narcotics after the age of 18 years?   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you engaged in unlawful sexual misconduct?  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you ever had excessive traffic violations?  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you ever been involved in the commission of a felony?   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you received a discharge from the United States armed forces that was other than an honorable?  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you demonstrated an unwillingness to honor fiscal contracts or just debts?  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you engaged in any other conduct or pattern of conduct that would tend to disrupt, diminish, or otherwise jeopardize public trust in the profession?  |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Had your Arizona driver license suspended as a result of excessive traffic violations or any other act that would automatically suspend your driver license or received a suspended driver license from another state as a result of similar circumstances?  |

***If one or more of these disqualifiers pertains to you, be prepared to fully disclose the facts, circumstances or details as part of the background questionnaire and the thorough background investigation and polygraph examination phases of the selection process.***

**I certify that I have read and understand the Automatic and Discretionary Disqualifiers associated with the City of Tempe's Police Department positions.**

Applicant's Signature \_\_\_\_\_

\_\_\_\_\_ Date

# Applicant Checklist

This page is for your reference and does not need to be submitted with the “AzPOST Background Questionnaire Coversheet” (page i), the disqualifier form (page ii) and “Arizona Peace Officer Standards and Training Board Statement of Personal History and Application for Certification” (also referred to as the “AzPOST Background Questionnaire” herein). You **must** provide the completed AzPOST Background Questionnaire Coversheet, the disqualifier form and the completed AzPOST Background Questionnaire with the items listed below when you submit your application.\*

**\*\*\* Failure to comply with any of these instructions will result in your disqualification from the hiring process. \*\*\***

☐ Proof of Citizenship

**MUST** be one of the following:

- A **COPY** of your birth certificate showing birth in the United States.
  - Original will be accepted but not returned.
- A **COPY** of your United States passport.
  - Original **will not** be accepted.
- A **COPY** of your United States Certificate of Naturalization.
  - Original will be accepted but not returned.
- Military Records (e.g. DD 214) **will not** be accepted as proof of citizenship.

☐ High School Diploma or GED Equivalent

**MUST** be one of the following:

- A **COPY** of your high school diploma or GED.
  - Original will be accepted but not returned.
- A **COPY** of your high school transcripts.
- College transcripts **will not** be accepted as proof of a high school completion.

☐ Completed Background Forms

AzPOST Background Questionnaire Coversheet attached to the front of the completed AzPOST Background Questionnaire.

Ensure all questions and the entire packet is complete, including but not limited to:

- Your photograph is attached where indicated.
- All signatures where indicated.
- Notarized signature on the “Authorization for Release of Information” form.
- Member 4 copy of your DD 214 (if applicable).

**\* Though applicants must be current AzPOST certified police officers, AzPOST still requires the above items to be submitted as part of this application process.**